



MICHIGAN THEATER FOUNDATION, INC.
603 East Liberty, Ann Arbor, MI 48104
734-668-8397 • michtheater.org

Thank you for thinking of The Michigan Theater in your search for support for your organization. Due to the large number of requests that we receive, we ask that you please complete and return this form 30 days prior to your event. The Michigan Theater can only donate to non-profit (501c3) organizations. Donations are limited to one per year, per organization. In order for your organization to receive a donation, we must have this completed form.

Mail to:
Donation Manager
The Michigan Theater
603 East Liberty Street
Ann Arbor, MI 48104

Fax to:
734-668-7136

DATE OF EVENT: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Organization: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Is it a 501c3?  Yes  No Tax ID Number: \_\_\_\_\_

What is the event for which the donation will be used?
\_\_\_\_\_

How will the donation be used? (auction, raffle, door prize, etc.)
\_\_\_\_\_

How many people will be at the event? \_\_\_\_\_

Is the event within 30 miles of Ann Arbor?  Yes  No

Is there an opportunity to display marketing materials from The Michigan Theater (logo, brochures, etc.)?
 Yes  No

Date donation is needed: \_\_\_\_\_

Will a member of your organization pick up the donation, or should be mailed to the address above?
\_\_\_\_\_

Comments: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Internal Use
Date received \_\_\_\_\_ Approved \_\_\_\_\_ Declined \_\_\_\_\_
Reason, if declined \_\_\_\_\_
Item: \_\_\_\_\_ Value: \_\_\_\_\_
Executive Director Approval \_\_\_\_\_